

Thorpe St Andrew Town Council Meeting

Minutes of the meeting held on 1st August 2016

52	Present:	Mr J Ward (Town Mayor)	Mr I Mackie
		Mr J Fisher	Mr P Berry
		Miss S Lawn	Mrs T Mancini Boyle
		Mrs J Fisher	Mr R Robson
		Mr M Pickess	Mr J Emsell
		Mr N Hancock	Mr R Wooden
		Mr F Bowe	

Apologies: Mr N Shaw, Mr D Sears, Mr L Reeves

In attendance: Mr T. Foreman (Town Clerk), PC S Philips

53 **Declarations of interest in items on the agenda.**

54 **To confirm the minutes of the Town Council meeting held on 6th July 2016**

The minutes of the meeting held on 6th July 2016 were agreed and signed as a true record.

55 **Announcements (For information only)**

To receive announcements from

(i) The Town Mayor- Mr I Mackie provided an overview of his activities for the month including meetings with residents and meetings with the Town Clerk. Mr I Mackie requested that a welcome letter be sent to the new Rector for Thorpe St Andrew whose induction he had attended.

(ii) The Clerk- Mr T Foreman provided an overview of his activities during the month. It was also explained that former Thorpe St Andrew Parish Councillor, Canon John Room, had passed away. The Town Council expressed its sadness and asked for a letter of condolence be sent to his family.

56 **Public participation –To consider a motion to suspend the meeting to allow members of the public the opportunity to address the meeting limited to 3 mins each**

The Meeting was suspended following a proposal from Mr I Mackie, seconded by Mr J Fisher.

(i) Norfolk Constabulary- PC Philips from the Thorpe St Andrew Safer Neighbourhood Team provided an extensive overview of the crime statistics for the month. PC Philips explained that the next SNAP meeting was on Thursday 8th September 2016 at 7.30pm at the Morse Pavilion.

(ii) County and District Councillors – The report from Mr J Ward highlighted topics relating to waste and recycling, business support and a course on Overview and Scrutiny at Broadland District Council. For the County Council Mr J Ward detailed the Devolution consultation, the creation of the Academy in Social Care to retain more social workers and the progress on the NDR project. For the District Council Mr J Fisher explained that a trail for extending the time between landfill collections is being considered for one District Council in Norfolk and details will be shared when more is known.

For the County Council Mr I Mackie recorded his great sadness at the untimely death of Harold Bodman from Norfolk County Council, describing him as a pillar of strength and knowledge. Furthermore Mr I Mackie provided an update on changes to the role of the Deputy Managing Director, the changes to multi academy trusts in Thorpe St Andrew and an update on the planned drainage scheme.

(iii) Members of the public
None

57 Finance

- (i) Payments List: Voucher numbers 272 to 376, totalling £45,515.46 were noted
- (ii) Bank Reconciliation Statement was agreed and signed as a true record.

58 Draft Minutes of Committee Meetings.

- (i) Plans Meeting 11th July 2016- were noted
- (ii) Finance & Staff 13th July 2016- were noted
- (iii) Events and Media 25th July 2016- were noted

59 Planning Application

i. 20160377 75 Gordon Avenue Proposed Loft Conversion & Single Storey Extension

No Objections.

60 Brook Farm Development

The Town Council considered the report proposing an agreement in principle to maintaining the future amenity land formed as part of the Brook Farm development. Mr T Foreman explained that the total area of parkland is anticipated to be 38.31 acres, which will contain meadowland, tree belts and formal grassed areas. The anticipated cost of maintenance for the first year was estimated to be £20,000 and £13,000 thereafter. An additional sum of £35,000 would be required to purchase the required machinery for its maintenance.

Mr J Ward queried to the ownership of the amenity land, stating a preference for the land to be held by the Town council as freehold. Mr T Foreman explained that this condition could be included within the proposal to the Lothbury Property Trust.

Mr I Mackie explained that some of the land fell within the boundary of the Plumstead Parish and therefore it would be important to secure agreement from Plumstead Parish Council prior to any formal agreement being signed.

Mr T Foreman explained that the ongoing cost would be paid upfront for a 10 year period over which time a precept rise would be required to ensure funds were available for the maintenance from the 11th year of Town Council ownership. It was proposed by Mr I Mackie, seconded by Mr J Ward and on a show of hands with all in favour **RESOLVED** to accept in principle to proposal to take on the maintenance of the Brook Farm amenity land on condition that

- The sum of £20,000 for year one and £13,000 for years 2 to 10 is paid upfront for the maintenance of the park
- The Town Council would hold the freehold to the amenity land
- The sum of £35,000 would be paid upfront for the cost of specialist machinery
- The agreement on land outside the Thorpe St Andrew boundary would be subject to any comments from any neighbouring council at the time of agreement

61 Request for Funding from Baby Bank Norfolk

Mr T Foreman provided an overview of a request by Baby Bank Norfolk. Mrs J Fisher asked what geographic area the charity covers. Mr T Foreman explained that the charity covers the whole Norfolk area and there are no conditions or criteria to support. The Town Council were supportive of the idea, but were concerned that the charity would not have a significant impact on the residents of Thorpe St Andrew. The request for funding was therefore **REJECTED**. However the Town Council would wish to support the charity through publicity on noticeboards and in a future newsletter.

62 Smokefree parks

The correspondence from Broadland District Council requesting the Town Council consider making children's play areas smoke free was considered by the Town Council. There was debate about the proposal, which centred upon the balance between the rights of individuals in open spaces and too much state control over individuals through to the experiences and health of children in the play areas. It was proposed by Mr J Fisher, seconded by Mrs J Fisher and on a show of hands with 7 in favour, 3 against and 2 abstentions **RESOLVED** to erect signage outside children's play areas on Town Council land explaining the smoke free policy. These signs to be supplied by Broadland District Council at no charge.

63 Thorpe Recreation Bowls Club Lease

The details of this item are contained within the confidential minutes under the Public Bodies (Admission to Meetings) Act 1960 due to legal privilege and disclosure of personal details.

Future Agenda Items. (Not for discussion)

Town Council meeting 5th September 2016

Date of next Plans meeting 12th September 2016

Date of next Finance & Staff meeting 19th September 2016