

Thorpe St Andrew Events & Media Committee
Minutes of Meeting Held on Monday 22nd February 2016

1 Present Miss S Lawn (Chairman) Mr R Wooden
 Mr J Emsell Mr R Robson
 Mr J Ward Mr T Barber
 Mr G Lawton Mrs F Bass (Assistant Clerk)

Representatives from Parish Church- Mr V Scrivens
Mrs. Auriol Hughes & Mrs. Nicole King

Apologies for absence

Mr L Reeves, Mrs. J Fisher, Mr N Shaw and
Mr T Foreman (Town Clerk)

Declarations of Interest- None.

2. Minutes of meeting held 13 January 2016.

The minutes of the meeting held on the 13 January 2016 were agreed and signed as a true record. Mr J Ward commented that he wanted the Town Cryer and the church invited to attend the Beating of the Boundaries. Mrs. Bass advised that the Town Cryer was not available for the Beating or St Georges Day.

3.1- Radio Norwich- it was discussed that Radio Norwich didn't have much of a presence, as they didn't have the staff to attend on the day.

3. Newsletter-

Mrs Bass presented the latest Draft of the TSA News and it was agreed the format was acceptable and a few extra additions would be added to the newsletter.

Front page has been emailed to Fiona and it was agreed the top half of the front page will be to advertise the St Georges Event and the lower part of the page will advertise the recently agreed event of celebrating the anniversary of TSA Church 150 years, Town Council 10years and the Her Majesty the Queens 90th birthday.

It was agreed that a small advert for the fancy dress completion would be place somewhere in newsletter.

It was agreed to place an advert for new tree warden.

It was agreed that we promote the allotments that are available on Hillside

A/P Mrs Bass to- It was agreed that we would approach the following to confirm if they have any articles for the news letter

Email Chris Durdin re Marsh Walks

Chase up articles from police and speedwatch & Frostbites

Check- Trevor Plunket is now member of probus.

Apply for Events Notice

Promote with local papers and radio

It was agreed that the spring newsletter would advertise the church service followed by a picnic on the River Green on Sunday 29th May (Bank Holiday) Miss Lawn would write the article.

4. St Georges Day

St Georges Day Update.

We have had confirmation the following will attend

St John's Ambulance	Claridges	Gastro
Ronaldo's	Fat Cat Brewery	Pizza
Eleanor Tea/ Coffee	Donkey's	Funfair
Aspire Street Dancers	Hillside Maypole	Punch & Judy
North Walsham Dogs	Vineyard Church	

14 Stall Holders have confirmed

It was agreed Fiona will contact the following to ask if they would like to attend

Police

Fire Station.

Broadland District Council

Environmental Trailer

Top Dog

Team

Community First responders

Tony Barber agreed to contact Hollywood Cinema for vouchers as prizes for Fancy Dress.

Mr Emsell confirmed that a meeting was arranged for 3 March with Mr T Foreman Town Clerk at the Fitzmaurice to establish exactly what was needed for the Town to purchase a PA system. Mr Robson stated that 2 months would be plenty of notice to give Peter Ibberton from Pegasus if we no longer required his services at our events. At present the hire costs are £158.00 three times a year.

Miss Lawn also stated that the punch & Judy charges were excessive, but unfortunately the alternative entertainer was unavailable.

Mrs Bass to –

Provide Miss Lawn with headed paper letter to request 3x £10.00 cinema vouchers (subject to Mr T Barber to speak to Hollywood Cinema where he had a contact.)

Email Invite to Chloe Smith MP re judging fancy dress competition.

Invite police/Fire/ BDC environment trailer and Top Dog

Community East of England 1st Responders

SERVE- blood bike- details from Mr T Barber

5.Parish Church 150 Anniversary 29/5/2016

It was agreed by all committee members that we would help the church to celebrate the 150 year anniversary. It was agreed that we will use this date to celebrate the 10 year anniversary of the Town Council and we will have this date as our official celebration date for the queens 90th Birthday Celebrations.

The church service will commence at 10.30 and conclude at 12.00

12.00 – 15.00 official picnic on the river green

It was agreed that we would advertise this event on river green as “Bring your own Picnic” the Town council will provide 2 pop up gazebos and 3 tables and 12 Chairs. (from the village hall to be collected on the day)

Residents attending would be encouraged to bring picnic blankets and their own picnics

Town Councillors would provide Free Tea and Coffee (2 tea urns SL / disposable cups RB) (Coffee/ Tea / Milk / Sugar to be purchased by SL)

The church will approach local organisation to invite them to join the celebration.

Mr J Emsell to contact the Buck, Harley’s and the Rushcutters to advice of activities on the day.

Mrs Bass to email Sara Utting to request presence of BDC Chairman

AOB

Cllr Lawn advised the committee that she had met with the Director of the Lively Crew and the landlord of the River Garden to discuss their idea to have a TSA Jazz weekend. The event would take place Aug 2017 and the plans are in the very early stages. The committee confirmed this was an acceptable idea and look forward to further information to follow.

Date of next meeting 30th March 2016 at Roxley Hall 7.30

With no other business the meeting concluded

Signed_____ (Chair)

Date_____