



## THORPE ST ANDREW TOWN COUNCIL

### TOWN COUNCIL MEETING

Town Hall, Fitzmaurice Park, Pound Lane, Thorpe St Andrew, Norwich, NR7 0SR

Tel/Fax: (01603) 701048

Email: [office@thorpeandrew-tc.gov.uk](mailto:office@thorpeandrew-tc.gov.uk)

31-1-2018

#### Notice of Town Council Meeting

You are hereby summoned to attend the meeting of Thorpe St Andrew Town Council to be held at the Town Hall on 5<sup>th</sup> February 2018 at 7.30pm for the purpose of transacting the following business.

Thomas Foreman Clerk to the Council

#### AGENDA

- 98 **Attendance book and apologies for absence.**
- 99 **Declarations of interest in items on the agenda.**
- 100 **To confirm the minutes of the Town Council meeting held on 4<sup>th</sup> December 2017**
- 101 **Announcements (For information only)**  
To receive announcements from
  - (i) The Town Mayor
  - (ii) The Clerk
- 102 **Public participation –To consider a motion to suspend the meeting to allow members of the public the opportunity to address the meeting limited to 3 minutes each.**
  - (i) Norfolk Constabulary
  - (ii) County and District Councillors  
Report from Councillor John Ward
  - (iii) Members of the public
- 103 **Finance**
  - (i) Payments List
  - (ii) Bank Reconciliation Statement
- 104 **Draft Minutes of Committee Meetings**
  - (i) Plans Committee held 15<sup>th</sup> January 2018
  - (ii) Events Committee held 29<sup>th</sup> January 2018
  - (iii) Finance and Staff held 22<sup>nd</sup> January 2018
- 105 **Broads Authority update – Standing Agenda Item**
- 106 **Yarmouth Road Verges – Correspondence attached – for decision**
- 107 **General Data Protection Regulation – Policy attached – Verbal Report**
- 108 **Human Resources and Health and Safety – Report to be tabled – for decision**
- 109 **Remembrance and Summer Event – Verbal update**
- 110 **Standing Orders, Policies and Procedures – Verbal update from Finance and Staff –  
For decision**

#### Future Agenda Items. (Not for discussion)

Town Council meeting 5<sup>th</sup> March 2018

Date of next Plans meeting 12<sup>th</sup> February 2018

Date of next Finance & Staff meeting 19<sup>th</sup> February 2018

**Town Clerk - Thomas Foreman**

Thorpe St Andrew Town Council, Town Hall, Pound Lane, Thorpe St Andrew, NR7 0SR

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