

Thorpe St Andrew Town Council Meeting

Minutes of the meeting held on 4th April 2016

1. **Present:** Mr J Ward (Town Mayor) Mr I Mackie
Mr J Fisher Mr L Reeves
Miss S Lawn Mrs T Mancini Boyle
Mr D Sears Mrs J Fisher
Mr M Pickess Mr N Hancock
Mr R Robson Mr F Bowe

Apologies: Mr N Shaw, Mr P Berry, Mr J Emsell, Mr R Wooden

In attendance: Mr T. Foreman (Town Clerk), Mr M Olesen, Mr M Martins

Declarations of interest in items on the agenda.

2. **To confirm the minutes of the Town Council meeting held on 7th March 2016**
The minutes of the meeting held on 7th March 2016 were agreed and signed as a true record.
3. **Announcements (For information only)**
To receive announcements from
(i) The Town Mayor- Mr J Ward updated the Council on recent vacation and the similarities between Thorpe St Andrew and a town in the USA, including the local government and public service organisation.
(ii) The Clerk- Mr T Foreman provided an update on his activities including attending Commonwealth Day with Mr I Mackie, meeting with Frostbites Sailing Club regarding car parking and Senior Officers at the Broads Authority regarding the River Green lease.
4. **Public participation –To consider a motion to suspend the meeting to allow members of the public the opportunity to address the meeting limited to 3 mins each**
The Meeting was suspended following a proposal from Mr J Ward, seconded by Mr I Mackie.
(i) Norfolk Constabulary- Mr M Olesen provided an update to the Town Council on the crime statistics for the previous 4 weeks. It was noted that 39 crimes had been recorded, one of which was found not to be a crime. The Town Council expressed appreciation for the compressive overview provided.
(ii) County and District Councillors – For the County Council Mr I Mackie provided an overview of the ongoing discussions relating to devolution with neighbouring authorities. In addition, Mr Mackie provided a budget overview with particular funding for highways and social care being a priority. For the District Council Mr J Fisher provided an update on the Norfolk Waste Partnership.
(iii) Members of the public – Mr M Martins spoke in support of the public right of way for Whitlingham Lane and also discussed the prospect of more boats using Horsewater to access Yarmouth Road if there was a future issue with the quayheading on River Green. Mr Martins distributed a photograph showing River Green with a natural riverbank.
5. **Finance**
(i) Payments List: Voucher numbers 1116-1227 totalling £29,350.54 were noted.
(ii) Bank Reconciliation Statement was agreed and signed as a true record.

6. **(i) Town Amenities Officer's Report - None**
(ii) Tree Wardens Report - None
7. **Draft Minutes of Committee Meetings.**
 - (i) Plans Meeting 14th March 2016 - were noted
 - (ii) Finance & Staff 21st March 2016 – were noted
 - (iii) Event Committee 30th March 2016 – tabled and noted
8. **Vane Close Car Parking**

Miss S Lawn provided an update to the Town Council relating to the outcome of a meeting with Dussindale Primary School, where the topic of the Vane Close road closure was discussed. Miss S Lawn confirmed that like those who have witnessed the traffic on the road at school time, those at the meeting were surprised a serious accident had not occurred to date. In addition, there was broad support from the Primary School for the proposed road closure. Mr T Foreman provided an overview of the County Council correspondence which described the road as statistically safe and in the officer's view does not warrant any change. Mr T Foreman confirmed the proposed consultation meeting for parents had been planned for 4th May 2016, with a residents meeting on 18th May 2016 and the week long road closure to be from 6th June 2016, subject to Town Council approval. It was proposed by Miss S Lawn, seconded by Mrs T Mancini-Boyle and on a show of hands with all in favour **AGREED** for the parent and residents meetings to take place on the 4th and 18th May 2016 with the 5 weekday school time road closures to be applied for from 6th June 2016.
9. **Amenity Bin Services**

The Town Council considered a confidential report relating to the provision of bin collections from Town Council owned sites. Three anonymised quotations were considered by members for the provision of waste collection for 22 litter bins and 16 dogs' bins on a weekly emptying and disposal cycle. It was proposed by Mr R Robson, seconded by Mr I Mackie and on a show on hands with all in favour **RESOLVED** to appoint contractor C, Pooper Scooper at a cost of £4206.00 plus VAT excluding the cost of River Green services.
10. **Successful addition of Public Footpath**

The Town Council considered the correspondence from Norfolk County Council relating to the Town Councils request to include the Whitlingham Lane footpath on the County Council public rights of way mapping. The County Council letter explained that the inclusion request had been successful. The Town Council stated its appreciation for the inclusion and noted the correspondence.
11. **First World War Centenary Oak Trees**

Mr T Foreman provided an overview of the mapped locations for the new centenary oaks for the First World War. Mr I Mackie asked for the proposed timescales on completion. Mr T Foreman explained that now a felling licence and planning permission had been given, it was anticipated that the majority of the project would be completed by the end of the year. The Town Council noted this report.
12. **Update on Town Hall relocation**

Mr T Foreman updated the Town Council on the proposed relocation to the Fitzmaurice Pavilion. It was stated that planning permission had been granted and a final quotation was imminent. Mr J Ward asked for the quotation to be bought to the next possible meeting. Mr T Foreman noted this request and the Town Council noted this report.

Future Agenda Items. (Not for discussion)

Town Council meeting 11th May 2016
Date of next Plans meeting 11th April 2016
Date of next Finance & Staff meeting TBC

With no other business the meeting concluded at 20.55hrs

Signed _____ (Chairman)

Date _____