

## Thorpe St Andrew Town Council Meeting

### Minutes of the meeting held on Monday 11 May 2015

**24. Present:**

Mr J Ward	Mr R Robson
Mr I Mackie (Deputy Town Mayor)	Mr J Fisher
Mr S Freeman-Pannett	Mr J Emsell
Mr L Reeves	Miss S Lawn
Mrs T Mancini Boyle	Mr N Shaw

**Apologies:** Mrs E Laming

**In attendance:** Mr T. Foreman (Town Clerk), Mrs F Bass (Assistant Clerk) and a number of members of the public.

**25. Declarations of interest:** Mr J Ward, Mr I Mackie and Mr N Shaw declared an other interest in Item 10 Costs and Construction Services to Roxley Village Hall as members of Norfolk County Council.

**26. To confirm the minutes of the Town Council meeting 2 March 2015.**

The minutes of the Town Council meeting held on 12 April 2015 were agreed and signed as a true record.

**27. Announcements:**

(i) Town Mayor Mr J M Ward's reports on his activities during February 2015 were noted. Mr Ward began by paying tribute to Mrs Greer Barnes whose funeral he attended on the 17<sup>th</sup> April 2015. Mrs Barnes was the widow of former Town Councillor Frank Barnes. Mr Ward attended the retirement dinner of former Town Clerk, Steven Ford where a presentation was also made to Councillor Laming who is not seeking re-election.

On the 24<sup>th</sup> April, Mr Ward attended the Farmers Market which is held on the last Friday morning of each month. Along with other Councillors and Council Staff he attended the very successful St Georges Day celebration. With Town Clerk, Thomas Foreman the book 'Good Neighbours' was launched by Mr Ward and author Beth Hersant on 30<sup>th</sup> April.

On 5<sup>th</sup> May 2015, Mr Ward visited Peter Rope at Pine Lodge, Colman Hospital who is recovering from an accident. Mr Rope was very keen to hear the latest Town Council news.

On the evening of 8<sup>th</sup> May 2015, Mr Ward along with Councillors, Council Staff, Veterans, members of the public and Chloe Smith MP attended the 70 Years VE Day celebration on the River Green.

(ii) The Town Clerk informed the meeting that the Town Council election results have been delayed due to the amount of time it took Broadland District Council to count the Parliamentary and District Council results. The Town Council count will start at 9.00am on Wednesday 13<sup>th</sup> May 2015, which will mean there will be insufficient time to give notice for the planned Public and Annual Town Council meeting on Monday 18<sup>th</sup> May 2015. Once the results of the Town Council election are known, notice with a new date will be sent out.

**28. Public Participation**

The applicant for 261 Thunder Lane described the application and explained that the plans had been designed to limit impact upon neighbours through minimal light loss and reducing the width of the current conservatory.

The applicant for 28 Paston Way explained stated that the extension would be in keeping with the design of other properties locally. The only reason why this construction required planning permission was due to its proximity of an estimated 2 metres to the neighbour's boundary.

**29. Planning Applications**

20150356 28 Paston Way Proposed Garden Room Extension To Garage and Porch to Front

**No Objections**

20150484 39 Elizabeth Ave Rear Extension and Raised Patio

**No Objections**

20150486 1 Western Ave 1. Demolition of Outside WC and Rebuilding Of Extension.  
2. Erection of Detached Garage

**No Objections**

20150513 3 The Old Chapel St Andrews Park Installation of Opening Window Casements within Existing Window Frames (Listed building)

**No Objections**

20150577 99 Spinney Road Two Storey Side Extension with Pitched Roof. Single Storey Rear Extension with Flat Roof.

**No Objections in Principle.**

**The Committee raised “No Objections” to the Single Storey Rear Extension, but did however raise OBJECTIONS to the Two Storey Side Extension. The committee felt that this had an impact on the neighbours being so close to the boundary, and also closed off any form of access to the back garden.**

20150584 11 Firtree Rd Erection of 1.8m High Fence (Retrospective)

**OBJECTIONS**

**The committee raised OBJECTIONS to the fencing height and the overall appearance from the street view.**

20150591 110 St Williams Way Single Storey Rear Extension

**No Objections**

20150613 261 Thunder Lane Single Storey Rear Extension

**No Objections**

20150639 12 St Williams Way Single Storey Front Extension

**No Objections**

**30. To Consider Costs and Construction Services at the Roxley Village Hall.**

Mr T Foreman (Town Clerk) discussed the two reports he provided on the Village Hall.

- i. Additional Works for the Roxley Hall- Mr Foreman explained the listed costings of the potential extra works to be carried out on the Village Hall. The extra costs exc VAT totalled £34,227.44. It was proposed by Mr Ian Mackie, and Seconded by Mr John Fisher to proceed and have all the extra work undertaken whilst the refurbishment was taking place. It was **RESOLVED** to proceed with a unanimous vote bar one abstention.
- ii. Funding for the Roxley Village Hall – Mr T Foreman confirmed the costing for the anticipated loan of £305,000.00. The Public Works Loan over twenty four and a half years at 3.18% resulted in a total repayment of £428,682. It was proposed by Mr J Fisher and on unanimous vote, bar one abstention **RESOLVED** to apply for a loan from the PWLB as soon as possible. Mr T Foreman advised the committee that these costs would not exclude

future repairs on the building, and that the maintenance would be an ongoing issue over the coming years.

**31. Update on Recreation Bowls Club**

Mr T Foreman presented the facts as to the breach of contract by the Thorpe Recreation Bowling Club. In a letter sent to the Town Council dated 5.5.15 from Mr Glyn Bailey Secretary, it was confirmed that the club were aware, and agreed that they were in breach of their contract, and therefore the Town Council were obligated to take further action. Mr Foreman confirmed that in previous correspondence and meetings, it was made clear that permission was needed from the committee before any work to remove the old boiler/vents could be authorised. Unfortunately this was not the case, and the work to remove the boiler has been carried out. Mr Foreman confirmed that he had hoped that an agreement could be reached as to the costs involved to make good the repairs, and that an agreement as to revising the current lease document could also be reached.

The Thorpe Recreation Bowling Club also stated that they felt the council was in breach of the lease, but withheld specific examples till they have taken further advice. Mr Foreman was unable to identify any such areas, other than the disposal of grass cutting, which the council itself are no longer able to dispose of.

It was **RESOLVED** that Mr T Foreman would write to the club requesting payment for the repairs and advising that the lease agreement would be updated. If this was not agreeable to the club then the council would have no other option other than to ask them to leave the premise.

**Future Agenda Items.** (Not for discussion)

Annual Public Meeting 7.00pm followed by Annual Town Council meeting 7.30pm 21 May 2015

Date of next Plans meeting Monday 8 June 2015

Date of next Finance & Staff meeting Monday 15 June 2015