

**THORPE ST ANDREW TOWN COUNCIL  
MINUTES OF THE PLANNING AND ENVIRONMENT  
COMMITTEE MEETING  
HELD ON 20 MAY 2024**

**1. Election of Chairman**

It was proposed by Cllr Berry and seconded by Cllr Bowe and on a show of hands, Cllr Fisher was unanimously elected as Chairman. Cllr Fisher proceeded to Chair the meeting.

**2. Election of Vice Chairman**

It was proposed by Cllr Fisher and seconded by Cllr Bowe and on a show of hands, Cllr Berry was unanimously elected as Vice Chairman.

**PRESENT:** Mr J Fisher (Chairman) Mr F Bowe  
Mr P Berry (Vice Chairman) Mr D Buck  
Mr D Wiseman

**3. In Attendance:** Mrs L Weston (Administration and Committee Officer) and 9 members of the public.

**Apologies for Absence:** Cllr Ferris and Cllr Snelling

**4. Declarations of Interest:** Cllr Fisher declared a non-pecuniary interest in item 7 on the agenda – applications: 2024/1161 and BA/2024/0138/LBC

**5. Minutes of meeting held on 15 April 2024**

The minutes of the meeting held on 15 April 2024 were approved and signed as a true record.

**6. Planning Items Raised by Residents:** An applicant spoke on application 2024/0921 and a neighbour spoke on application 2023/2737

**7. Planning Applications:**

<b>2023/2737</b>	<b>79 Gordon Avenue</b>	<b>Single storey extension to the rear to create one new apartment with two storey extension providing staircase to existing first floor accommodation (PB)</b>
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The Town Council, in its capacity as statutory consultee, raise objections to the proposed plans. Taking into consideration; two flats which equate to six bedrooms, plus the parking already required for two busy retail outlets. The impact caused by overdevelopment, the provision for 6 parking spaces in total is inadequate and being on a bus route and main t-junction, busy on street parking would be hazardous.

<b>2024/0921</b>	<b>65 Beechwood Drive</b>	<b>Roof alteration including roof extension, front and rear window dormer and new porch (PB)</b>
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The Town Council, in its capacity as statutory consultee, raise objections to the proposed plans, considering the impact on the street scene and contrary to the original plans, setting a precedent going forward. A caveat to this is a proposal by Cllr Fisher, seconded by Cllr Buck and agreed by 3 with 2 abstentions, for a reduction in height to make it partly acceptable.

<b>2024/0522</b>	<b>4 East Wing St Andrews Business Park</b>	<b>Renovate existing 13 windows and 3 external doors (DW)</b>
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The Town Council in its capacity as statutory consultee, raises no objections and attach its 'Conservation and Listed Building Statement'.

<b>2024/1114</b>	<b>80 Furze Road</b>	<b>Single storey rear extension and canopy to front elevation (DB)</b>
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The Town Council, in its capacity as statutory consultee, raises no objections.

**2024/1161**                      **89 Yarmouth Road**                      **Alteration to 3 existing buildings to include enlarging open balconies to accommodate hot tubs (JF)**

The Town Council in its capacity as statutory consultee, raises no objections but make comment that it should be time limited as per the licence, and request it is monitored for 12 months for noise.

**2024/1175**                      **161 Yarmouth Road**                      **Dropped kurb for vehicle access eading to permeable block paving driveway (DW)**

The Town Council in its capacity as statutory consultee, raises no objections but make comment to ensure it provides front vehicle ingress and egress, to avoid reversing on to the busy road.

**2024/1232**                      **47 Pound Lane**                      **Two storey side extension and single storey rear extension (FB)**

The Town Council, in its capacity as statutory consultee, raises no objections in principle but would request a condition that the build is integral and ancillary to the main dwelling.

**BA/2024/0056/HOUS**    **The Firs, 28 Yarmouth**                      **Installation of 2 no dormer style windows. First**  
**EH**                      **Road**                      **floor vertical extension to existing bay (JF)**

The Town Council, in its capacity as statutory consultee, raises no objections.

**BA/2024/0138/LBC**                      **Rushcutters, 46**                      **Internal modifications including to bar, flooring,**  
**Yarmouth Road**                      **wallpaper, tiling, light fittings, curtains & blinds**  
**and timber screens (JF)**

The Town Council, in its capacity as statutory consultee, raises no objections.

**8. Enforcement Notices (Confidential Matters): Noted.**

**Future Agenda Items – None**

**Meeting closed at 8:45 pm**

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_