

**Thorpe St Andrew Town Council
Minutes of the Town Council meeting
held on 11th September 2023 at 7:30pm**

1 PRESENT:

Mr F Bowe (Town Mayor)	Mr C Eden	
Mr S Snelling (Deputy Town Mayor)	Ms C Ferris	
Mr D Wiseman	Mr J Ward	
Mr T Garner	Mr D Buck	
Ms L Skinner	Mr P Berry	
Ms L Barrett	Mr J Emsell	
Mr J Fisher		Mr S Court
Ms J Bailey		

APOLOGIES: None

IN ATTENDANCE: Mrs M Barron (Town Clerk), Mrs R McCarthy (OM/RFO), Mr J Calver (Parks Supervisor), Mrs L Weston (Policy and Committee Officer), Ms M Friend (newly elected Councillor) and 9 members of the public.

2 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

None

3 TO CONFIRM THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 24 July 2023.

The minutes of the meeting held on 24 July 2023 were signed and approved as a true record.

4 ANNOUNCEMENTS (For information only)

(i) The Town Mayor, on behalf of the Council, welcomed Michelle Barron to her first Town Council meeting, as the new CEO/Town Clerk. Welcome was also extended to Mel Friend the newly elected councillor for the North West Ward and congratulations to Cllr Berry, recently elected as District Councillor. The Town Mayor also expressed his thanks to the officer team for a very successful 'Street Food' event, which took place on Sunday 10 September.

(ii) The Town Clerk confirmed the Neighbourhood Plan consultation had been received and it will be included on the next agenda for discussion.

(iii) The RFO advised the Council that Dr T Foreman, on his last day as Town Clerk, authorised the removal of the old solar panels on the Town Hall roof.

5 PUBLIC SESSION

It was proposed and duly seconded that the meeting be suspended to allow members

of the public to address the meeting.

(i) Norfolk Constabulary – No report but it was noted that the Community Officer attended the 'Street Food' event.

(ii) County and District Councillors – Members noted the report from Cllr Ward.

(iii) Members of the public – One member of the public wished to highlight the problems and health implications the long grass on verges can cause for dogs. Also raising, for the attention and support of those serving as District Councillors, the ongoing smell emanating from Whitlingham sewerage works and the frustration at the lack of any response.

Another member of the public raised concerns over the parking on South Avenue, unclear road markings and vehicles speeding through Yarmouth Road, requesting that these issues are chased up with County.

Father James updated Members on the most recent and upcoming church events. Also advising Members of the funeral arrangements for John Preus on 22 September; recipient of a Thorpe St Andrew Civic Award in 2021.

6 EVENTS UPDATE

Mrs R McCarthy shared with Members the success of the Street Food event, although extremely hot, there was a very good turnout with no reported problems and financial information to follow. An update was given on the position of future Council events; all are proceeding as planned.

Cllr Eden and Cllr Emsell extended their congratulations to Mrs R McCarthy and the rest of the team and volunteers, on the success of the Street Food event, which was well attended considering other events being held on the same day.

The Deputy Mayor gave an update on the Remembrance Day Parade, which will be the same format as previous years but a shorter route, starting at Whitlingham Lane. There will be adequate parking along Yarmouth Road, as both sides can be used including the car park at Roxley Hall.

7 PARKS AND ESTATES UPDATE

Mr J Calver gave a verbal update on all the works over the summer including the newly planted roundabout, overseeding of the football pitches at the Morse, trees planted are thriving.

All Parks Team staff completed a RoSPA operational plan inspection course earlier in the year, trained to an operational level, able to identify playground defects. Resurfacing of the play equipment area to begin, ready for use again by half term.

The Town Hall roof was completed on time, the solar panels were removed but will look to getting a grant to replace in the future.

The Broads Authority have refused the application put in for the Horse Chestnut tree at River Green, an appeal has gone to the Secretary of State.

8 FINANCE

(i) Payments List – report attached, the RFO answered questions from Cllrs regarding Cleaning and Gas charges.

(ii) Bank Reconciliation Statement - report attached, no questions.

(iii) Banking Mandate – verbal report, update required for the change of Town Clerk.

(iv) Conclusion of Audit – report attached, no issues raised with the accounts.

9 Formal Consultation Broadland: Public Spaces Protection Order – Vehicle Related Anti-social Behaviour

The OM/RFO gave a brief overview of the draft order as attached and it was therefore proposed by Cllr Eden to agree in principle with the 3 proposals, seconded by Cllr Fisher and agreed with a unanimous show of hands.

10 Further Agenda Items (Not for Discussion)

None.

Meeting closed at 8.10pm

Chairman _____

Date _____