



THORPE ST ANDREW TOWN COUNCIL
Serving the community

Councillors – you are hereby summoned to attend the meeting of the Planning Committee to be held on Monday 11th November 2024 @ 7.30pm at Roxley Hall, Yarmouth Road, Thorpe St Andrew NR7 0QF.

Members of the Public/Press – in accordance with the Public Bodies (Admission to meetings Act 1960) members of the public have an opportunity to address the Council in the Public Forum. Also, in accordance with the (Admission to meetings Act 1960), members may be excluded when publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

K. Kuderovitch, CILCA, Locum Chief Executive Officer

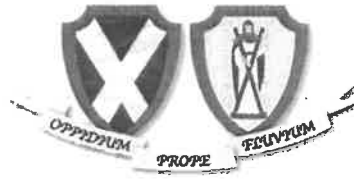
5th November 2024

A G E N D A

£ = Expenditure decision 👍 **Resolution to be made**

1.	<p>Declaration of interests To note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda. At this point, all Members are to be reminded that they must disclose any interests they have in items of business on the meeting's agenda either at this point or during the agenda item. If not already done so, they are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting.</p>
2.	<p>Apologies for absence 👍 To receive and consider. A vote to be taken to accept the apologies and the reasons given.</p>
3.	<p>Recording of the meeting Anyone present to declare their intention to record.</p>
4.	<p>Admission of the public In accordance with the Public Bodies (Admission to Meetings) Act 1960, Members to resolve whether to exclude members of the public from all or part of the meeting.</p>
5.	<p>Approval of Minutes 👍 To confirm the minutes of the Planning & Environment Committee meeting held on 14 October 2024.</p>
6.	<p>Public Forum Member of the public to address the Council (in line with Standing Orders):</p> <ul style="list-style-type: none"> d The Chairman to allow maximum of 15 Minutes for the Public to address the Council (extended on approval of the Chairman). Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. e In accordance with standing order 3€ above, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. Priority will be given to those members of the public wishing to speak on items on the agenda.

Chief Executive Officer (Locum) Karen Kuderovitch, CILCA
 Town Hall, Fitzmaurice Park, Thorpe St Andrew, NR7 0UL Tel: 01603 701048
 Email: office@thorpestandrew-tc.gov.uk



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7. Planning 👍

Ref. No	Address	Information	Cllr. to report
a) 2024/2805	18 Stanmore Road	Replacement roof and attic conversion. Proposed Garage	Cllr Wiseman
b) 2024/2799	3 Weston Wood Close	Garage conversion with extension to create an annexe ancillary to the existing dwelling	Cllr Berry
c) 2024/2743	4 Park House, St Andrews Park	Replacement door	Cllr Wiseman
d) 2024/3025	253 Thunder Lane	Two storey rear extension and single storey side/rear extension	Cllr Fisher
e) 2024/2716	88 Beechwood Drive	Partial 2 storey and single storey rear extension including internal re-configuration. Replacement single garage with home office above, to existing vehicular entrance on South Hill Road.	Cllr Berry
f) 2024/3097	Altea, 105 Thunder Ln	Two storey side extension. Single storey rear extension replacing existing conservatory.	Cllr Fisher
g) 2024/3102	8 Stanmore Road	Proposed ground floor rear extension, first floor balcony at rear and new window and door fenestrations.	Cllr Wiseman
h) 2024/3180	5 Thor Road	Single storey rear extension.	Cllr Berry
i) 2024/3155	10 Cavalier Close	Erection of rear door canopy.	Cllr Ferris
j) 2024/3141	Broadland Business Park Old Chapel Way	Erection of a Warehouse Club (Sui Generis) including, tyre installation and sales, a petrol filling station, deck and surface car parking, accesses, landscaping, engineering, and associated works.	Cllr Fisher
k) BA/2024/0348/TCAA	Monks Barn, 48 Yarmouth Road	T1: Conifer – remove and keep stump. T2: Fig-remove and keep stump. T3: Pittosporum – height reduction of up to 8 feet. T4: Unknown (similar to Robinia or Gladitsia) - formative prune with an emphasis on laterals overhanging the footpath.	Cllr Fisher

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the following agenda items are of a confidential nature.

8. Enforcement notices – for information only.



THORPE ST ANDREW TOWN COUNCIL

**MINUTES OF THE PLANNING AND ENVIRONMENT
COMMITTEE MEETING
HELD ON 14 OCTOBER 2024**

PRESENT: Mr J Fisher (Chairman) Mr F Bowe
Mr D Buck Ms C Ferris
Mr D Wiseman Mr S Snelling

1. In Attendance: Mrs L Weston (Administration and Committee Officer) and one member of the public.

Apologies for Absence: Mr P Berry

2. Declarations of Interest: The Council declared an interest in item 4 (2024/2558) of the agenda, as the applicant.

3. Planning Items Raised by Residents:

A resident requested clarification on the height, position and proximity to the boundary line of application 2024/2558.

Action – Cllr Fisher to contact Jason Calver to clarify the detail, confirm the footprint and respond to the resident.

4. Planning Applications:

2024/2507 71 Booty Road Rear Extension and alterations to dwelling (JF)

The Town Council, in its capacity as statutory consultee, raises no objections.

2024/2473 11 Margetson Avenue Erection of new front porch (SS)

The Town Council, in its capacity as statutory consultee, raises no objections.

2024/2569 2 Green Court Replacement of wooden framed glazed windows to PVCu windows, replacement of external back door to PVCu external door (PB)

The Town Council, in its capacity as statutory consultee, raises no objections.

2024/2558 Morse Pavillion, Sir George Morse Park Erection of workshop/storage facilities to replace previous buildings demolished and removed from site (JF)

The Town Council as the interested party, supports the application as being an important improvement for the development of staff and efficiency of the council.

5. Design Code Website – presented by Cllr Fisher.

Cllr Fisher responded on behalf of the council, with comments concerning any increase in density, supporting the need to ensure sufficient parking provision and not impacting the street scene, Cllrs were encouraged to respond as individuals.

Thorpe St Andrew Town Council, Town Hall, Pound Lane, Thorpe St Andrew, NR7 0UL

Tel: 01603 701048 Email: office@thorpestandrew-tc.gov.uk

Website: www.thorpestandrew-tc.gov.uk

VAT No. 107 2921 90

8. Enforcement Notices (Confidential Matters): Open and closed notices noted.

Future Agenda Items – None

Meeting closed at 8:15pm

Signed _____

Dated _____