

**THORPE ST ANDREW TOWN COUNCIL  
MINUTES OF THE PLANNING AND ENVIRONMENT  
COMMITTEE MEETING  
HELD ON 11 NOVEMBER 2024**

1. **Declaration of Interests** – None declared.
2. **Apologies for absence** – No apologies received.
3. **Recording of the meeting** – The Administration and Committee Officer declared an intention to record.
4. **Admission of the public** – Members resolved to exclude members of the public post agenda item seven.
5. **Approval of Minutes** – The minutes of the meeting held on 14 October 2024 were approved and signed as a true record.
6. **Public Forum** – Members heard from 4 members of the public, 3 applicants in support of their plans and a concern from a neighbour on the proposed roof design of one of the applications, impacting on the light to his property.

**7. Planning Applications:**

Ref. No	Address	Information	Cllr. to report
a)2024/2805	18 Stanmore Road	Replacement roof and attic conversion. Proposed Garage	Cllr Wiseman
The Town Council, in its capacity as statutory consultee, raises no objections to the roof and attic conversion but would suggest the applicant explores a Hip or Half Hip design roof with the architect. The Town Council, in its capacity as statutory consultee, raises no objections to the proposed garage but because of the front location, would encourage some screening and planting to disguise it.			
g)2024/3102	8 Stanmore Road	Proposed ground floor rear extension, first floor balcony at rear and new window and door fenestrations.	Cllr Wiseman
The Town Council, in its capacity as statutory consultee, raises no objections.			
d)2024/3025	253 Thunder Lane	Two storey rear extension and single storey side/rear extension	Cllr Fisher
The Town Council, in its capacity as statutory consultee, raises no objections.			
b)2024/2799	3 Weston Wood Close	Garage conversion with extension to create an annexe ancillary to the existing dwelling	Cllr Berry
The Town Council, in its capacity as statutory consultee, raises no objections in principle but would request a condition that the build is integral and ancillary to the main dwelling.			
c)2024/2743	4 Park House, St Andrews Park	Replacement door	Cllr Wiseman
The Town Council, in its capacity as statutory consultee, raises no objections.			
e)2024/2716	88 Beechwood Drive	Partial 2 storey and single storey rear extension including internal re-configuration. Replacement single garage with home office above, to existing vehicular entrance on South Hill Road.	Cllr Berry
The Town Council, in its capacity as statutory consultee, raises no objections to the extension of the main property but does object to the first floor of the garage, on the grounds of the following: impact on the neighbours and the street scene, and overdevelopment of the site. If the first floor was built at ground level the Town Council would have no objections. If the application was approved in its current form, any occupancy needs to be incidental to the main dwelling.			
f)2024/3097	Altea, 105 Thunder Ln	Two storey side extension. Single storey rear extension replacing existing conservatory.	Cllr Fisher

The Town Council, in its capacity as statutory consultee, raises no objections.			
<b>h)2024/3180</b>	<b>5 Thor Road</b>	<b>Single storey rear extension.</b>	<b>Cllr Berry</b>
The Town Council, in its capacity as statutory consultee, raises no objections.			
<b>i)2024/3155</b>	<b>10 Cavalier Close</b>	<b>Erection of rear door canopy.</b>	<b>Cllr Ferris</b>
The Town Council, in its capacity as statutory consultee, raises no objections and would ask that the decision is expedited.			
<b>j)2024/3141</b>	<b>Broadland Business Park Old Chapel Way</b>	<b>Erection of a Warehouse Club (Sui Generis) including, tyre installation and sales, a petrol filling station, deck and surface car parking, accesses, landscaping, engineering, and associated works.</b>	<b>Cllr Fisher</b>
The Town Council, in its capacity as statutory consultee, raises no objections in principle but recognises that this site is a high profile location and significant front to the Yare Business Park and therefore would make the following comments. For sufficient screening to be in place from day one; with the predicted increase in traffic, a reduction to the speed limit between the two roundabouts to 30mph and would like to see some form of renewable energy on the vast expanse of roof.			
<b>k) BA/2024/03 48/TCAA</b>	<b>Monks Barn, 48 Yarmouth Road</b>	<b>T1: Conifer – remove and keep stump. T2: Fig- remove and keep stump. T3: Pittosporum – height reduction of up to 8 feet. T4: Unknown (similar to Robinia or Gladitsia) - formative prune with an emphasis on laterals overhanging the footpath.</b>	<b>Cllr Fisher</b>
The Town Council, in its capacity as statutory consultee, raises no objections but would support the views of the Tree Officer.			

**8. Enforcement Notices (Confidential Matters):** Open and closed notices noted.

**Action** – Officer to write to the Enforcement department for an update on a particular case and bring attention to parking concerns at some properties.

**Meeting closed at 9.20PM**

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_