

**THORPE ST ANDREW TOWN COUNCIL
MINUTES OF THE PLANNING AND ENVIRONMENT
COMMITTEE MEETING
HELD ON 20 JANUARY 2025**

Present:

Cllr Fisher (Chair)
Cllr Wiseman
Cllr Bowe
Cllr Snelling

Cllr Berry
Cllr Ferris
Cllr Buck

In Attendance: Mrs S Bristow (Locum CEO/Town Clerk) and Mrs L Weston (Administration and Committee Officer and two members of the public.

- 1 **Apologies for Absence:** None received.
- 2 **Declarations of Interest in Items on the Agenda -** None received.
- 3 **To Confirm the Minutes of the Meeting held on 9th December 2024 -**
The minutes of the meeting held on 9 December 2024 were approved and signed as a true record.
- 4 **Planning Items Raised by Residents – members of the public may attend this meeting**
A member of the public spoke in relation to his application 2024/3708.

5 **Planning Applications:**

Ref. No	Address	Information	Cllr.
2024/3638	70 Yarmouth Road	Proposed side extension. Conversion of garage and garden studio.	Cllr Fisher

The Town Council, in its capacity as statutory consultee, raises no objections in principle but would request a condition that the build is integral and ancillary to the main dwelling; and that due regard is given to the disabled and housebound neighbour, during the works.

2024/3619	Oak Cottage, 113 Yarmouth Road	Existing external staircase and first floor external door to be removed and replaced with Juliet balcony to outbuilding for the purpose of recreation ancillary to main dwelling.	Cllr Fisher
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The Town Council, in its capacity as statutory consultee, raises no objections in principle but would request a condition that the build is integral and ancillary to the main dwelling.

2024/3632	82 Belmore Road	Removal of existing lean-to extension/conservatory and erection of replacement single storey rear extension	Cllr Snelling
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The Town Council, in its capacity as statutory consultee, raises no objections.

2024/3681	Jareen, 92 Gordon Ave	Single storey pitched roof rear extension with solar panels and removal of rear extension, garage and first floor accommodation.	Cllr Berry
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The Town Council, in its capacity as statutory consultee, raises no objections.

2024/3708 19 Belmore Close Demolish existing rear extension. Remove garage. New extension across the rear and side. New porch. Render to front and side. Cllr Berry

The Town Council, in its capacity as statutory consultee, raises no objections.

2024/3687 2A Thorpe Avenue Extension to first floor flat, including cladding to the rear Cllr Wiseman

The Town Council, in its capacity as statutory consultee, raises no objections.

2025/0023 22 Laundry Lane Single storey side extension and front porch extension with internal and external alterations Cllr Buck

The Town Council, in its capacity as statutory consultee, raises no objections.

6. Planning Application process and procedure for consideration.

The Locum CEO raised with members, the duplication of work with BDC when dealing with planning applications. The current process was fully discussed, with members highlighting the positives. It was agreed going forward to copy all councillors into the email, when sending the planning agenda to the committee members.

It was proposed by Cllr Snelling, seconded by Cllr Fisher, with a show of hands it was **RESOLVED** to continue with the current process for residents, to review the process annually at the Annual Town Council Meeting; but **not** to send planning letters to neighbours of large developments.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the following agenda items are of a confidential nature.

- 7. Enforcement Notices (Confidential Matters):** Not received this month but the A&C Officer to write to the Enforcement Team for an update on 37 Eastern Road.

FAI – Next Meeting 10 February 2025 at 7.30pm.

Meeting closed at 8.40PM

Signed _____

Dated _____