

**Thorpe St Andrew Town Council
Extra-Ordinary Minutes of the Town Council meeting
held on 4 December 2024 at 7:30pm**

1 Present: Ms J Bailey Ms C Ferris
Mr D Wiseman Mr C Eden
Ms L Skinner Ms L Barrett

Apologies: Mr F Bowe, Mr S Snelling, Mr J Emsell, Mr J Fisher and Mr T Garner,

No apologies received: Mr P Berry, Ms M Friend, Mr S Court, Mr D Buck & Mr J Ward

In attendance: Three members of the public

In the absence of both the Chair and Vice-Chair, it was proposed by Cllr Ferris that Cllr Bailey take the chair for the meeting. This was seconded by Cllr Eden.

Recording of the meeting: Cllr Bailey declared that she would be recording the meeting and confirmed that Cllr Ferris would also be recording. This was for the purpose of writing the minutes

2 Declarations of interest in items on the agenda – None.

3 Public participation – to consider a motion to suspend the meeting to allow the public to speak for a maximum of 3 minutes each regarding items on the Agenda. This was RESOLVED with a unanimous show of hands

3 To confirm the minutes of the Town Council meeting held on 9 September 2024.

The minutes of the meeting held on 9 September 2024 were signed and approved as a true record.

One member of the public said that, based on their previous experience, they would always endorse that any process review should be carried out by an external consultant. They also asked whether an advert had been placed for the vacancy of Town Clerk and if not, when. Cllr Bailey advised that she was not in a position to answer the question around the advert but to contact the office. One member of the public pointed out that the Council have had three clerks in the last 18 months and they have all worked remotely. They suggested that the Council need an office based clerk 5 days a week that can be contacted.

The same member of the public expressed unhappiness at the proceedings and organisation of the Full Town Council meeting on Monday 2nd December. Cllr Bailey responded that Council were actively trying to address the staffing arrangements as they could see by the points for discussion on the agenda this evening.

4 To consider a motion to exclude press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960, as amended by The Local Government Act 1972, due to the disclosure of personal information This was RESOLVED with a unanimous show of hands

Agenda item 5 A)

A motion to ratify the request for a full process review, carried out by an independent consultant.

After a discuss It was proposed by Cllr Bailey and seconded by Cllr Barrett to accept the motion. It was RESOLVED with a unanimous show of hands.

Agenda item 5 B) A discussion of current concerns and complaints

A lengthy discussion took place.

Agenda item 5 C)

Following this discussion a motion was proposed in respect to future staffing arrangements. This was proposed by Cllr Bailey and seconded by Cllr Wiseman that Cllr Bailey write to the SLCC.

With no further business the Meeting was closed at 8.15pm

Chairman_____

Date _____