

**THORPE ST ANDREW TOWN COUNCIL  
MINUTES OF THE PLANNING AND ENVIRONMENT  
COMMITTEE MEETING  
HELD ON 14 APRIL 2025**

**Present:**

Cllr Fisher (Chair)  
Cllr Wiseman  
Cllr Snelling  
Cllr Bowe

Cllr Berry  
Cllr Ferris  
Cllr Buck

**In Attendance:** Mrs S Bristow (Locum CEO/Town Clerk) and Mrs L Weston (Administration and Committee Officer).

- 1 Apologies for Absence:** Cllr Fisher sent his apologies that he may be late, which were accepted. Cllr Snelling chaired the meeting for the first 3 minutes.
- 2 Declarations of Interest in Items on the Agenda**  
Cllr Fisher declared a non-pecuniary interest in item 5, application 2025/0088, as known to the applicant.
- 3 To Confirm the Minutes of the Meeting held on 10 March 2025**  
The minutes of the meeting held on 10 March 2025 were approved and signed as a true record.
- 4 Planning Items Raised by Residents – members of the public may attend this meeting**  
No members of the public present.
- 5 Planning Applications:**

<b>Ref. No</b>	<b>Address</b>	<b>Information</b>
<b>2025/0518</b>	<b>21A St Williams Way</b>	<b>Construction of swimpond and timber summerhouse.</b> The Town Council, in its capacity as statutory consultee, raises no objections.
<b>2025/0593</b>	<b>54-58 The Denes</b>	<b>Replacement of existing timber windows, timber doors, timber fascias, soffits and upvc rainwater goods.</b> The Town Council, in its capacity as statutory consultee, raises no objections.
<b>2025/0581</b>	<b>12 Cyril Road</b>	<b>Certificate of Lawful Development for single storey rear extension to dwelling.</b> The Town Council, in its capacity as statutory consultee, raises no objections.
<b>2025/0778</b>	<b>21 St Andrews Ave</b>	<b>Construct a timber garage in the rear garden and install new gated access to allow access to the garage.</b> The Town Council, in its capacity as statutory consultee, raises no objections.
<b>2025/0796</b>	<b>12 Hyde Court</b>	<b>Two storey rear extension replacing conservatory. First floor side window.</b> The Town Council, in its capacity as statutory consultee, raises no objections.
<b>2025/0939</b>	<b>63 Booty Road</b>	<b>Demolition of current extension and erection of new extension</b> The Town Council, in its capacity as statutory consultee, raises no objections.

**BA/2025/0088/ 12 Manor House                      Erection of garden cabin.  
HOUSEH**

The Town Council, in its capacity as statutory consultee, raises no objections.

- 6. Delegated Power Planning Decision, 25 March 2025, made by Chairman John Fisher and Locum CEO Sarah Bristow – Noted by members.**

**2025/0096      11 Earnshaw Court                      Proposed car port**

The Town Council, in its capacity as statutory consultee, raises no objections but request that planners check the revised plan does not impact the neighbour's property.

***In accordance with the Public Bodies (Admission to Meetings) Act 1960, the following agenda items are of a confidential nature.***

- 7. Postwick with Witton Neighbourhood Plan Consultation**

It was **RESOLVED**, with all in favour to give Cllr Fisher Delegated Powers to submit comments on behalf of the council by the deadline of 2<sup>nd</sup> May. Any comments from members for consideration, to be sent to Cllr Fisher in good time.

- 8. Enforcement Notices (Confidential Matters):** Open and closed notices noted.

#### **Future Agenda Items –**

- **Workshop application update**
- **Proposed Prohibition of waiting consultation** – Defer back to Full Council but members discussed the differences between the measurements of waiting areas in the proposal documents received, to the actual measurements of existing lines when checked at Bishop's Close and South Avenue. The documents seem to indicate an extension of lines to the areas but County has disagreed with the difference in measurements. The Locum CEO will send a formal letter to County Planning Department, giving specific areas to clarify.

**Next Meeting 19 May 2025 at 7.30pm.**

**Meeting closed at 8.15pm**

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_