

THORPE ST ANDREW TOWN COUNCIL

Tel/Fax 01603 701048

Email office@thorpestandrew-tc.gov.uk

**SUMMONS TO ATTEND THE MEETING OF THE
THORPE ST ANDREW TOWN COUNCIL
MEMBERS OF THE PUBLIC ARE WELCOME**

2 April 2025

Notice is given that the Town Council Meeting of Thorpe St Andrew will be held on
Monday 7 April 2025, at 7.30pm
at Roxley Hall, Yarmouth Road, Thorpe St Andrew NR7 0QF

Yours sincerely

Sarah Bristow (Mrs)
Locum CEO/Town Clerk/RFO

If any member of the Public present wishes to address an item on the Agenda please advise at agenda Item 3 public questions or by speaking with the Clerk prior to the start of the meeting. The item may be considered earlier.

- 1. To Consider apologies for absence**
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Please indicate if there are any interests, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**
- 4. To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr Fisher, Mackie, and Ward**
 - 4.2 District Councillors – Cllr Bailey, Berry, Bowe, Emsell, Eden & Mancini Boyle**

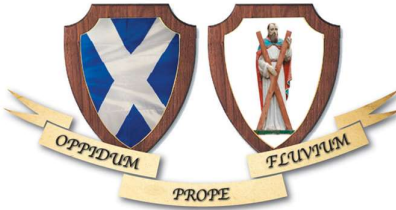
Thorpe St Andrew Town Council, Town Hall, Pound Lane, Thorpe St Andrew, NR7 0UL

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Website: www.thorpestandrew-tc.gov.uk

VAT No. 107 2921 90

5. **Announcements (for information only)**
 - 5.1 **The Town Mayor**
 - 5.2 **The Locum Town Clerk**
6. **Minutes of The Town Council Meeting held on 3 March 2025**
 - 6.1 **To consider and approve the minutes.**
 - 6.2 **Matters arising from the minutes.**
7. **Minutes of The Planning Committee Meeting held on 10 March 2025**
 - 7.1 **To note the decisions of the meeting**
8. **Finance: (see reports attached)**
To review and consider any action necessary.
 - 8.1 **Monthly Accounts for Payment.**
 - 8.2 **Money Received.**
 - 8.3 **Bank Rec February/March 2025**
 - 8.4 **Bank Account – update**
 - 8.5 **Internal Audit – appointment of Internal Auditor.**
 - 8.6 **Hirers Agreement/Hirers Rent/Leases.**
 - 8.7 **Football Accounts**
 - 8.8 **Bootle and Textile Banks**
- 9 **School Parking Concerns**
- 10 **Trees/Hedges**
 - 10.1 **Tree Survey**
 - 10.2 **Trees**
- 11 **VE Day**
 - 11.1 **10 May 2025 update.**
- 12 **Park Run - update**
- 13 **Bushy Boats – Window**
- 14 **Football Goals – Update**
- 15 **Morse Working Group – Update**
- 16 **Paddleboards - update**
- 17 **Annual Meetings.**
- 18 **Councillor Resignation and By-Election Notification 15 May 2025**
- 19 **Any Urgent Planning Applications and Determinations:**



THORPE ST ANDREW TOWN COUNCIL

In order to reduce the number of extra ordinary meetings called, any applications which have been received by the Town Council since the publication of the agenda and the actual meeting, will be considered at said meeting, unless the Town Council decide otherwise. All Applications will be listed with a decision on the minutes of the next meeting.

Applications:

None received at time of Agenda

Determinations:

None received at time of Agenda

20 Governance:

20.1 Any Training Requirement

21 Correspondence: (see associated papers) To review and consider any action necessary

Any correspondence that needs action which arrives after the published agenda will be added if cannot wait until the next meeting.

22 Items For Next Agenda

22.1 To consider items that need to go on the next agenda.

23 Date, and Place of next meeting.

Annual Town Council Meeting Monday 12 May 2024 at 7.30 at Roxley Hall

24 EXCLUSION OF THE PRESS AND PUBLIC

To consider passing the following resolution: "That by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

25 Staffing Issues